




Costa Mesa Sanitary District

...an Independent Special District

Memorandum

To: Board of Directors

From: Scott Carroll, General Manager 

Date: May 28, 2015

Subject: Reschedule September 24, 2015 Board of Directors Meeting

Summary

The 2015 California Special Districts Association (CSDA) annual conference is scheduled for September 21 to 24, 2015 in Monterey, California. The Board of Director's regular meeting for September is scheduled for September 24, 2015.

Staff Recommendation

That the Board of Directors considers rescheduling the September 24, 2015 regular meeting as it conflicts with the CSDA Annual Conference dates.

Analysis

CSDA's annual conference is a gathering of special districts throughout California that come together to network and learn about the latest trends impacting local governments. Some of the breakout sessions scheduled for this are as follows:

- Ethics AB 1234 Compliance Training
- Navigating an audit by the state or federal government
- New developments in the Brown Act
- Public Records Pitfalls and how to avoid them
- Internal controls and fraud prevention for those charged with governance
- Affordable Care Act

A complete list of the breakout sessions and keynote speakers can be found on CSDA's website at <http://conference.csda.net/>.



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www.cmsdca.gov

The entire Board of Directors and the general manager will be attending the conference, so the scheduled Board of Directors meeting on September 24th needs to be rescheduled.

Strategic Plan Element & Goal

This item complies with the 2015-20 Strategic Plan Element 3. *Partnerships* and Strategic Goal No. 3.4, *Participating in the activities of professional associations*.

Legal Review

Not applicable.

Environmental Review

Rescheduling a regular board meeting is an administrative matter and is not a disturbance of the environment similar to grading or construction and is not a project under CEQA or the District's CEQA Guidelines.

Financial Review

There is no fiscal impact to rescheduling the Board meeting. The CSDA Annual Conference is included in the Proposed FY 2015-16 Budget for the Board of Directors and General Manager for \$9,800 and \$1,875, respectively.

Public Notice Process

Copies of this report are on file and will be included with the entire agenda packet for the May 28, 2015 Board of Directors regular meeting at District headquarters and on District's website.

Alternative Actions

1. Do not reschedule the Board of Directors September 24, 2015 regular meeting.
2. Direct staff to report back with more information.

Reviewed by:



Wendy Davis
Finance Manager