





# Costa Mesa Sanitary District

....an Independent Special District

## Memorandum

**To:** Board of Directors

**Via:** Scott Carroll, General Manager 

**From:** Elizabeth Pham, Management Assistant 

**Date:** May 28, 2015

**Subject:** **Resolution No. 2015-860 Authorizing Submittal of Application for the Household Hazardous Waste Grant**

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### Summary

On Wednesday, April 30<sup>th</sup>, 2014, the District submitted an application for the Household Hazardous Waste (HHW) Grant made available by CalRecycle. The grant cycle was designed for smaller projects that complement existing and/or regional HHW programs in California. Grant applications included one or more of the following types of projects:

- HHW public education and outreach for general audiences (may include extended producer responsibility (EPR) information).
- Implementation of new and sustainable EPR collection opportunities (e.g., retail take back or collection events of batteries or fluorescents).
- Set-up and operation of temporary or mobile collection program for one-day or multi-day collection events.
- Minor improvements to an existing HHW facility. (Examples include but are not limited to: storage bins, signage, painting, paving, shelving, etc.).
- Purchase of personal protection equipment and/or 8-hour refresher Hazardous Waste Operations and Emergency Response Standards (HAZWOPER) training.

The maximum amount of funds available for individual applicants was \$50,000.

### Staff Recommendation



*Protecting our community's health and the environment by providing solid waste and sewer collection services.*

[www.cmsdca.gov](http://www.cmsdca.gov)

That the Board of Directors adopt Resolution No. 2015-860 authorizing staff to submit the grant application.

### **Analysis**

On October 23, 2014, the District was approved for the partial amount of \$48,281. On May 22, 2015, the District was approved for an additional \$1,719 which totals the fully funded amount of \$50,000. The grant funds will begin on September 9, 2015 once the District receives the "Notice to Proceed." The grant term will be available through March 28, 2018. Please note that this is a reimbursement grant and the District will need to submit progress reports and periodically request for reimbursements.

The District will use the grant funding for the following programs:

- Public Education for the Door-to-Door HHW Program for Seniors and disabled residents in the amount of \$5,000
- Battery recycling program (multi-day collection event for schools) in the amount of \$20,000; and
- HHW Collection Event (\$25,000)

### **Strategic Plan Element & Goal**

This item complies with the objective and strategy of Strategic Element 2.0, Solid Waste, which states:

***"Objective: Our objective is to manage the collection and recycling of residential trash in the most economical and environmentally friendly way."***

***"Strategy: We will do this by looking for ways to improve efficiencies, achieve high customer satisfaction, and considering prudent new recycling methods."***

### **Legal Review**

Not applicable

### **Environmental Review**

The application for grant funds for household hazardous waste recycling is not a disturbance of the environment similar to grading or construction and is not a project under CEQA or the District's CEQA Guidelines. The recycling program itself is betterment to the environment.

### **Financial Review**

The \$50,000 of grant revenue and expenditures will be included in the fiscal year 2015-16 budget which will be adopted by the Board of Directors at their regular meeting in June.

**Public Notice Process**

Copies of this report are on file and will be included with the complete agenda packet for the May 28, 2015, Board of Directors meeting at District Headquarters and posted on the District's website.

Attachment A. Resolution No. 2015-860

Reviewed by:

A handwritten signature in blue ink, appearing to read "Wendy Hooper Davis".

Wendy Hooper Davis  
Finance Manager

## RESOLUTION NO. 2015-860

### RESOLUTION OF THE BOARD OF DIRECTORS OF THE COSTA MESA SANITARY DISTRICT AUTHORIZING SUBMITTAL OF APPLICATION FOR THE HOUSEHOLD HAZARDOUS WASTE GRANT FOR WHICH COSTA MESA SANITARY DISTRICT IS ELIGIBLE

**WHEREAS**, Public Resources Code sections 40000 et seq. authorize the Department of Resources Recycling and Recovery to administer various grant programs (grants) in furtherance of the State of California's (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

**WHEREAS**, in furtherance of this authority Department of Resources Recycling and Recovery is required to establish procedures governing the application, awarding, and management of the grants; and

**WHEREAS**, Department of Resources Recycling and Recovery grant application procedures require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of Department of Resources Recycling and Recovery grants.

**NOW, THEREFORE**, the Board of Directors of the Costa Mesa Sanitary District authorizes the submittal of application(s) to Department of Resources Recycling and Recovery for the Household Hazardous Waste Grant for which Costa Mesa Sanitary District is eligible; and

**Section 1.** The foregoing recitals are true and correct.

**Section 2.** The President and/or Secretary is hereby authorized and empowered to execute in the name of the Costa Mesa Sanitary District all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project; and

**Section 3.** The President has delegated his signature authority to the General Manager.

**Section 4.** These authorizations are effective for April 24, 2019.

**PASSED** and **ADOPTED** this 28<sup>th</sup> day of May, 2015.

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Secretary, Costa Mesa Sanitary District  
Board of Directors

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President, Costa Mesa Sanitary District  
Board of Directors

STATE OF CALIFORNIA)  
COUNTY OF ORANGE ) SS  
CITY OF COSTA MESA )

I, Noelani Middenway, Clerk of the Costa Mesa Sanitary District, hereby certify that the above and foregoing Resolution No. 2015-860, was duly and regularly passed and adopted by said Board of Directors at a regular meeting thereof held on the 28<sup>th</sup> day of May, 2015.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Costa Mesa Sanitary District, this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

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Noelani Middenway  
Clerk of the Costa Mesa Sanitary District