



**COSTA MESA SANITARY DISTRICT
MINUTES OF BOARD OF DIRECTORS STUDY SESSION
MARCH 8, 2016**

CALL TO ORDER

The Board of Directors of the Costa Mesa Sanitary District met in study session on March 8, 2016 at 9:30 A.M. at 628 W. 19th Street, Costa Mesa, CA 92627.

ROLL CALL

DIRECTORS PRESENT: Arthur Perry, Robert Ooten, Arlene Schafer, James Ferryman

DIRECTORS ABSENT: Micheal Scheafer

STAFF PRESENT: Scott Carroll, General Manager; Robin Hamers, District Engineer; Noelani Middenway, District Clerk; Wendy Davis, Finance Manager; Elizabeth Pham, Management Analyst II; Gina Terraneo, Management Analyst I; Ed Roberts, Code Enforcement Officer.

OTHERS PRESENT: Dean Ruffridge, CR&R; Judith Marquez, Innovare Environmental; Jim Mosher, Resident.

PUBLIC COMMENTS

Vice President Perry invited members of the public to address the Board of Directors.

Judith Marquez of Innovare Environmental provided commentary regarding programs and services she provides and suggested a Supplemental Environmental Project (SEP), fund similar programs and services in Costa Mesa.

Discussion followed regarding having a SEP presentation at a future study session.

Assistant Secretary Schafer requested to know the District's pending fine from the State Water Resources Control Board (SWRCB) before discussing the SEP.

ITEMS OF STUDY

1. Organics Recycling Tonnages – FY2015-16

Recommendation: That the Board of Directors receive and file the report.

Management Analyst II, Elizabeth Pham, provided report details. She noted that the Organics Recycling tonnage for the month of February 2016 was 609.86 tons.

Director Ferryman requested to know when CR&R's Anaerobic Digestion Facility will open.

Dean Ruffridge of CR&R shared that the facility will open on April 8, 2016.

2. Code Enforcement Officer Report – February 2016

Recommendation: That the Board of Directors receive and file the report.

Code Enforcement Officer, Ed Roberts, presented report details. He noted that there were 9 scavenging investigations and 70 cases of trash container enforcement during the month of February 2016.

Scott Carroll, General Manager, added that since the development of the "GoCMSD" public reporting application, the number of reported issues has increased drastically. He then provided a brief overview of the reporting and case resolution process.

Vice President Perry noted that the District was awarded Collection System of the Year (0-249 miles) for 2015 by California Water Environment Association (CWEA).

Secretary Ooten shared that he was present for the announcement of the award.

3. Cleaning Automated Refuse/Organics Carts

Recommendation: That the Board of Directors give staff direction.

Scott Carroll, General Manager, presented three options for residents who wish to clean their organics recycling carts: hosing off the cart over a lawn, requesting the cart to be replaced with a clean cart by CR&R (if the cart is too dirty to clean), and hiring a private vendor to clean the cart regularly. Mr. Carroll noted that staff recommends that residents request their carts to be replaced with a clean cart, as it is the easiest and most affordable option.

Assistant Secretary Schafer requested to know how often a resident can have an organics cart replaced.

Dean Ruffridge of CR&R noted that a cart can be replaced no more than once a year.

Discussion followed regarding publicizing the use of compostable bags in the District's upcoming Summer Newsletter.

4. Capital Improvement Projects (CIP) Update

Recommendation: That the Board of Directors receive and file the report.

Scott Carroll, General Manager, provided updates regarding Project #196-C.

District Engineer, Rob Hamers, provided updates regarding each of the following capital improvement projects: #200-B Harbor Force Main Rehabilitation, #202 Elden Pump Station Piping and Valve Replacement, #310 Indus Sewer and Manhole Rehabilitation, #311 Manhole Surface Repair Program (Phase II), #312 Avimore Pump Station Upgrades, #200-C South Coast Plaza Force Main Rehabilitation, and #101 Westside Pump Station Abandonment. Mr. Hamers played a brief video demonstrating the process and technology behind horizontal directional drilling. Lastly, he provided an overview of upcoming capital improvement projects to be completed in the next five years, including the Victoria Force Main Rehabilitation, the Wastewater Pipeline Rehabilitation (Grade 5), the Gisler Force Main Rehabilitation, the Elden Force Main Rehabilitation, the Iowa Force Main Rehabilitation, the 21st Street Force Main Rehabilitation, and the Rehabilitation of Brick Manholes.

Discussion followed regarding the \$7 million cost associated with Project #101 Westside Pump Station Abandonment.

Jim Mosher, a member of the public, provided commentary regarding the size and visibility of the generator enclosure built for Project #196-C Generator at 23rd Street Pump Station. Additionally, he requested to know if the District complied with appropriate permitting and notification procedures through the City of Newport Beach.

Mr. Carroll noted that the enclosure was built precisely according to the requests and requirements of the City of Newport Beach.

Mr. Hamers added that the enclosure was built to be as small as possible within the City of Newport Beach's requirements. He noted that after construction is complete, the enclosure will be partially underground, surrounded by landscaping, and that the structure can be painted.

Discussion followed regarding the intended paint color of the enclosure, coastal development permits, and public notifications for construction in the public right-of-way.

5. Future Study Session Items

Recommendation: That the Board of Directors provide staff with direction on items to be placed on future study session agendas.

Assistant Secretary Schafer requested a future study session discussion regarding the Arlington Drive Bioswale project.

Scott Carroll, General Manager, noted that the District is not involved in the Bioswale project.

Vice President Perry requested a future study session report regarding the findings of the Policy Review Ad Hoc Committee.

Director Ferryman suggested that the District promote the opening of CR&R's Anaerobic Digestion Facility and promote tours of the facility.

Secretary Ooten suggested that the Summer Newsletter feature a chart that shows District's historical solid waste rates and discusses the upcoming rate increase.

Discussion followed regarding placing a SEP update on a future study session agenda.

ORAL COMMUNICATIONS - None

ADJOURNMENT

There being no further business to come before the Board, Vice President Perry adjourned the meeting at 10:58 A.M.

Robert Ooten
Secretary

Michael Scheafer
President